



Phone: 940-365-5833

Fax: 940-365-5834

5097 U. S. Hwy 377

Krugerville, Texas 76227

## Driveway Culvert Application

<b>Project Address:</b>		
Lot: _____	Block: _____	Subdivision: _____

<b>Owner Information:</b>		
Name: _____	Contact Person: _____	
Address: _____		
Phone Number: _____	Fax Number: _____	Mobile Number: _____

Contractor	Contact Person	Phone Number	Fax Number

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

**THE CITY MUST RECEIVE THE FOLLOWING, ALONG WITH THE \$500 CULVERT APPLICATION FEE, BEFORE ANY CULVERT APPLICATIONS WILL BE REVIEWED.**

- 1 One copy of a site plan which details the location of the proposed driveway culvert and design calculation indicating that the culvert is adequate to carry the 100 year frequency storm. The scale on the plan should be no smaller than one (1) inch = 50 feet.
- 2 Written specifications indicating overall dimensions of proposed culvert, including headwalls, depth and width of the drainage ditch, and the distance of the proposed installation site from the connecting roadway, together with the specification of the material to be used.
- 3 Upon approval of application, a permit for installation will be issued by the City and construction may commence.
- 4 A certified culvert certificate must be prepared and received by the Inspector before final inspection will be approved.
- 5 Driveway construction is to be approved by the Building Inspection Department under the building permit.
- 6 Culverts in highway department R.O.W. will require a copy of the approved highway department permit and a copy of the highway department application package to be submitted with application.
- 7 Denied or unapproved requests may be subject to pass through costs in excess of the \$500 standard fee.

**OFFICE USE ONLY:**

Approved by: _____	Date approved: _____	
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**Paid:** \_\_\_\_\_  
**Check #:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

**Total Fees:** \_\_\_\_\_  
**Issued Date:** \_\_\_\_\_  
**Issued By:** \_\_\_\_\_



DATE: \_\_\_\_\_

Mayor and City Council  
City of Krugerville  
5097 US Hwy 377  
Krugerville, Texas 76227

RE: Certificate of Driveway Culvert Installation

Dear Mayor:

As a registered professional land surveyor in the State of Texas, I hereby certify that the culvert for the driveway for Block \_\_\_\_\_, Lot \_\_\_\_\_ of \_\_\_\_\_  
\_\_\_\_\_ addition Phase \_\_\_\_\_, has been installed in accordance with the lines and grades indicated on the approved construction plans. In accordance with the lines and grades \_\_\_\_\_  
\_\_\_\_\_ for the development. The survey information is indicated on the attached exhibit.

Respectfully Submitted

\_\_\_\_\_  
RPLS Number

(Engineer's Seal)

(TO BE SUBMITTED WITH CULVERT CERTIFICATE)



## COUNTYWIDE INSPECTION SERVICES

### **Permit Submittal**

All completed permit documents shall be submitted to City Hall. Processing time is 7 to 10 days.

### **Permit Issuance**

Once the permit has been approved, the requestor will be contacted by City Hall personnel and notified of fees.

### **Plan Review**

Countywide Inspection Services will be conducting residential and commercial plan reviews. The applicant will be contacted by Countywide if additional information is needed. You may contact City Hall for the status of your permit at 940-365-5833.

### **Inspection Requests**

Please contact Countywide Inspection Services to request inspection(s). Any of our permit technicians can assist you. Inspections shall be requested 24 hours in advance. Those inspections requested during normal business hours, will be performed the next business day.

Inspection line: 940-521-0470  
Email: [inspections@cwistx.com](mailto:inspections@cwistx.com)

### **Field Inspections**

Your inspectors' names are Mike Doughty (940-284-5677) and Manny Villarreal (817-353-930).

**We look forward to working with you to ensure that the community is provided with a safe and durable built environment.**

DRIVEWAY CULVERT DESIGN  
CITY, STATE

COMPANY  
INFORMATION

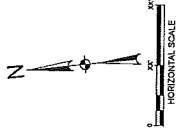
NO	DATE	REVISION	DESCRIPTION

SEAL

SEAL AUTHORIZATION

PROJECT NO.  
ISSUED  
DRAWN BY  
CHECKED BY  
SCALE  
SHEET TITLE

SHEET NUMBER



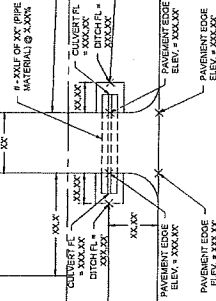
ADDRESS  
LOT & BLOCK  
SUBDIVISION

ADDRESS  
LOT & BLOCK  
SUBDIVISION

ADDRESS  
LOT & BLOCK  
SUBDIVISION

DRIVEWAY

STREET NAME



DRAINAGE CALCS

DETAILS

NOTES

- Downstream Existing Culvert Flowline = \_\_\_\_\_
- Distance from Proposed Culvert to Downstream Existing Culvert = \_\_\_\_\_
- Upstream Existing Culvert Flowline = \_\_\_\_\_
- Distance from Proposed Culvert to Upstream Existing Culvert = \_\_\_\_\_
- Proposed Culvert Inlet Flowline = \_\_\_\_\_
- Proposed Culvert Effluent Flowline = \_\_\_\_\_
- Proposed Culvert Grade = \_\_\_\_\_
- Proposed Culvert Length = \_\_\_\_\_
- Proposed Culvert Diameter = \_\_\_\_\_
- Proposed Culvert Material = \_\_\_\_\_
- Distance from Proposed Culvert to Upstream Property Line = \_\_\_\_\_
- Distance from Proposed Culvert to Downstream Property Line = \_\_\_\_\_
- Distance from Proposed Centerline to Edge of Street Pavement = \_\_\_\_\_
- Length of Upstream Headwall = \_\_\_\_\_
- Length of Downstream Headwall = \_\_\_\_\_
- Elevation of the Driveway Pavement Edge Above Upstream Flowline = \_\_\_\_\_
- Elevation of the Driveway Pavement Edge Above Downstream Flowline = \_\_\_\_\_
- Elevation of the Driveway Pavement Edge Perpendicular to Upstream Flowline = \_\_\_\_\_
- Elevation of the Driveway Pavement Edge Perpendicular to Downstream Flowline = \_\_\_\_\_