

**MINUTES  
SPECIAL MEETING  
(rescheduled Regular Meeting of May 23, 2019)  
KRUGERVILLE CITY COUNCIL  
5097 HIGHWAY 377, S – CITY COUNCIL CHAMBERS  
May 15, 2019, 6:00 pm**

STATE OF TEXAS §  
COUNTY OF DENTON §  
CITY OF KRUGERVILLE §

**CITY COUNCIL MEMBERS PRESENT:**

Jeff Parrent	Mayor
Kristen Kromer	Mayor Pro Tem
John Nipe	Council Member
George Wilthers	Council Member
Grant Wills	Council Member

**CITY COUNCIL MEMBERS ABSENT:**

Thurman Bridges	Council Member
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**STAFF AND OTHERS PRESENT:**

Sandy Frantz	City Secretary	Steve Scribner	Realtor
Carl Deaton	City CPA	Andres Lopez	Pilot Point Post Signal

1. **MEETING CALLED TO ORDER** by Jeff Parrent at 6:00 pm.
2. **ROLL CALL AND DETERMINATION OF QUORUM.**  
Council Member Thurman Bridges was absent; quorum was still present.
3. **PLEDGE OF ALLEGIANCE.**
4. **MOMENT OF SILENCE.**
5. **CITIZENS COMMENTS.**  
None
6. **CITY COUNCIL COMMENTS.**
  - ✓ Mayor Parrent gave an update on concrete and electrical projects at Woodland Park;
  - ✓ Council members congratulated Kristen Kromer on winning the recent election.
7. **DEPARTMENTAL UPDATES**  
City Secretary Sandy Frantz:
  - Gave an update on status of drainage bids;
  - Revised the Community Center Agreement based on the recommendations made by Council at the last meeting;
  - Will prepare an amendment to the Fee Schedule for the next meeting;
  - Investigated a spike in electricity at Fairview Park and will coordinate with Tyler Gullette to fix the problem; and

- Reported that the City Engineer should have a first draft of his changes to the culvert ordinance for Old Town Krugerville available for Council review before the next meeting.

**Public Works and Code Enforcement:**

- Mayor and Council requested that the City Secretary work with Tyler Gullette to produce a more informative report; and
- Tyler reported that the excessive rain has interfered with mowing throughout town, but over the next 7-10 days, he would begin to address any high weeds.

**CONSENT ITEMS:**

*This agenda consists of non-controversial or "housekeeping" items required by law. Items may be removed from the Consent Agenda by any Council Member by making such request prior to a motion and vote on the Consent Agenda.*

8. Approve the minutes of the following City Council meetings:  
April 25, 2019 - Regular Meeting and Public Hearings  
April 25, 2019 - Zoning Board of Adjustments
9. Approve City financials for April 2019.  
*Carl Deaton presented favorable reports to Council for the General Fund and EDC & CDC Corporations.*
10. Approve Departmental Reports for Code Enforcement, Animal Control, Library, Fire Department, Northeast Municipal Court, and Northeast Police Department.
11. Ratify approval of Work Order #22 from Halff & Associates for engineering services for Jade Drive Farm Addition, located south of Jade Drive in the City of Krugerville.

**Motion:** George Wilthers to approve all items  
                    on the consent agenda

**Second:** John Nipe

**Vote:** 4-Ayes

**0-Nays**

**SPECIAL AGENDA:**

12. Discuss and take action on approving Resolution 19-0515-A, canvassing the Results of Votes of the General Election held on May 4, 2019, to elect three Council Members for Places 1, 3, and 5.

*Mayor Parrent announced the completion of the canvass and directed the City Secretary to record it in the official minutes. **Hereby recorded as completed on May 15, 2019.***

*The Mayor also stated that the City of Krugerville has 1247 registered voters and only 89 people voted in this election—about 7%.*

**Motion:** George Wilthers to approve the  
                    Resolution

**Second:** Grant Wills

**Vote:** 4-Ayes

**0-Nays**

13. Mayor Jeff Parrent will present the Certificates of Election to the declared candidates, Council Members: Place 1, Thurman Bridges; Place 3, John A. Nipe; and Place 5, Kristen Kromer.

*All Certificates of Election presented by Mayor Jeff Parrent.*

14. City Secretary, Sandy Frantz, will administer the Statements of Officer and Oaths of Office to the candidates declared elected.

*All Statements of Officer and Oaths of Office were administered by City Secretary, Sandy Frantz.*

**15. Discuss and take action on the appointment of a Mayor Pro Tem for a one-year term.**

**Motion:** John Nipe to appoint Kristen Kromer to serve for another one-year term      **Second:** George Wilthers

**Vote:** 4-Ayes      0-Nays

**16. Discuss and take action on Resolution 19-0515-B, designating authorized signatories for the City's banking and financial accounts.**

**Motion:** John Nipe to approve Resolution keeping the signatories the same as last year.      **Second:** Grant Wills

**Vote:** 4-Ayes      0-Nays

**REGULAR AGENDA:**

**17. Discuss and take action on the potential purchase and funding of a new City lawnmower, including, but not limited to, amount of expenditure and designation of funds, identification of equipment, length of term, warranties, contractual authorization for Mayor, and disposal or repair of existing Dixie Chopper.**

*Mayor Parrent and Tyler Gullette presented this item.*

**Motion:** George Wilthers to approve purchasing a Scag 30 hp Cheetah at the State contract price, with no financing.      **Second:** John Nipe

Motion was amended to include approval of the repairs to the Dixie Chopper.

**Vote:** 4-Ayes      0-Nays

**18. Discuss and take action on Ordinance 2019-008, amending the City of Krugerville Code of Ordinances, Chapter 14 – Zoning, thereby amending Article 3, Sections 3-1 and 3-2; Article 4, Sections 4-5, 4-6, 4-7, 4-8, 4-9, 4-10, and 4-11; and Article 6, Section 6-2.**

*Public Hearings were held on these changes on March 28, 2019, and April 16, 2019.*

**Motion:** George Wilthers to postpone      **Second:** Grant Wills

**Vote:** 4-Ayes      0-Nays

**19. Discuss and take action on Ordinance 2019-009, an Ordinance of the City of Krugerville, Texas, amending the City's Zoning Map, to provide for rezoning of certain property, being in the Sandy Acres Addition, Lot 5R2, City of Krugerville, Denton County, Texas, and located at 9053 Ike Byrom Rd.**

*Property was annexed on April 16, 2019, with approval of Ordinance 2019-005.*

**Motion:** Kristen Kromer to approve Ordinance      **Second:** George Wilthers

**Vote:** 4-Ayes      0-Nays

**20. Discuss and take action on appointing Alison Grant as an alternate judge to the Northeast Municipal Court.**

**Motion:** John Nipe to approve appointment      **Second:** George Wilthers

**Vote:** 4-Ayes      0-Nays

**21. EXECUTIVE SESSION:** City Council shall convene into Executive Session pursuant to Texas Government Code:

**Sec. 551.074. PERSONNEL MATTERS – Code Enforcement**

- (1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or
- (2) to hear a complaint or charge against an officer or employee.
  - Evaluation and duties of the Code Enforcement Officer

**Sec. 551.087. DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS – Project JM**

- (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or
- (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1).

*The City Council convened into Executive Session at 6:59 pm.*

**22. The City Council shall convene into open session.**

**Sec. 551.074 – Take any action deemed appropriate regarding Code Enforcement.**

**Sec. 551.087 – Take any action deemed appropriate regarding Project JM.**

*Convened back into Open Session at 7:28 pm.*

**AGENDA ITEM RELATED TO PLANNING & ZONING:**

*The City Council is currently acting as the Planning & Zoning Commission.*

**23. Discuss and take action on a request for variance to Chapter 14, Zoning, Section 6-6, Sign Regulations, from Dennis Bridges, with Big D Commercial Ventures, LLC, for approval of a nonconforming sign on his property located in the 5000 Block of Highway 377, S, in the ETJ of the City of Krugerville, Denton County, Texas, and in consideration of the following:**

- The Permanent Signs Table and Paragraph C prohibit pole signs.

*Landowner is requesting approval of a freestanding pole sign.*

**Motion:** John Nipe to approve with the installation of a masonry base at the bottom of the pole, granting no more than 90 days to complete work.

**Second:** Kristen Kromer

**Vote:** 4-Ayes

0-Nays

**24. ADJOURN: The Mayor ADJOURNED AT 7:30 pm.**

**APPROVED** this the 27<sup>th</sup> day of June, 2019:

**ATTEST:**

*Sandy Frantz*  
Sandy Frantz, City Secretary



**SIGNED:**

*Jeff Parrent*  
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Jeff Parrent, Mayor