

**MINUTES
REGULAR MEETING
KRUGERVILLE CITY COUNCIL
5097 HIGHWAY 377, S – CITY COUNCIL CHAMBERS
October 24, 2019, 6:00 pm**

**STATE OF TEXAS §
COUNTY OF DENTON §
CITY OF KRUGERVILLE §**

CITY COUNCIL MEMBERS PRESENT:

Jeff Parrent	Mayor
Kristen Kromer	Mayor Pro Tem
John Nipe	Council Member
George Wilthers	Council Member
Grant Wills	Council Member
Thurman Bridges	Council Member

CITY COUNCIL MEMBERS ABSENT:

None

STAFF AND OTHERS PRESENT:

Karen Rutherford	Deputy City Secretary	Carl Deaton	City CPA
Kendall Tepfer	City Resident	Tim Lackey	City Engineer
Jeffrey Alvarez	Half Engineering	Daniel Gonzalez	PP Post Signal
Salma Dharani	Business Owner		

- 1. MEETING CALLED TO ORDER by Jeff Parrent at 6:00 pm.**
- 2. ROLL CALL AND DETERMINATION OF QUORUM.**
All present; quorum was confirmed.
- 3. CITIZENS COMMENTS.**
None
- 4. CITY COUNCIL COMMENTS.**
 - **John Nipe gave Council an update on the park survey:**
 - **To date, approximately 22% of the residents had responded;**
 - **Out of those respondents, 87% expressed an interest in walking trails;**
 - **Other interests included:**
 - **Play areas;**
 - **Picnic areas; and**
 - **Restrooms**
 - **Mayor Parrent gave Council updates on the following:**
 - **Road repairs:**
 - **Sherry & Fairview Dr will be finished the week of October 28th;**
 - **Squires will be started the week of November 4th.**
 - **The Mayor was invited to speak at a meeting of the Denton County Commissioners, at the request of Judge Andy Eads and Commissioner Hugh Coleman. He gave a brief presentation on the City. Karen and Sandy also attended.**

5. DEPARTMENTAL UPDATES

None

CITY COUNCIL CONSENT ITEMS:

6. Approve City financials for September 2019.

Carl Deaton presented a favorable report to the Council and said FY 18-19 ended well.

7. Approve the minutes of the following City Council meetings:

- September 9, 2019 - Public Hearing on the FY19-20 Tax Rate
- September 9, 2019 - Special Meeting of the City Council
- September 16, 2019 - Public Hearings on the FY19-20 Budget & Tax Rate
- September 16, 2019 - Special Meeting of the City Council
- September 16, 2019 - Zoning Board of Adjustments
- September 19, 2019 - Special Meeting (rescheduled regular) of the City Council
- September 19, 2019 - Zoning Board of Adjustments

George Wilthers asked that the 3 sets of September 16, 2019, minutes be removed from the consent agenda, and voted on separately. Since he was absent at that meeting, he wanted to record an abstention on that vote.

8. Approve Departmental Reports for Code Enforcement, Animal Control, Library, Fire Department, Northeast Municipal Court, and Northeast Police Department.

9. Ratify approval of Work Order #24 from Halff & Associates for engineering services including, but not limited to, writing the Scope of Work for the Drainage RFP in Old Town Krugerville and obtaining all necessary reports and documents for the bidding package.

Motion: John Nipe to approve the 3 sets of minutes from September 16, 2019.

Second: Kristen Kromer

Vote: 4-Ayes

Nays-0

Abstain-1 (George Wilthers)

Motion: George Wilthers to approve the rest of the consent items as presented.

Second: John Nipe

Vote: 5-Ayes

Nays-0

REGULAR AGENDA:

10. Discuss and take action on Ordinance 2019-015, amending the City of Krugerville Code of Ordinances, Appendix A, Fee Schedule, Article 5, Accessory Building/Remodel Inspection.

Motion: John Nipe to approve Ordinance

Second: George Wilthers

Vote: 5-Ayes

Nays-0

11. Discuss, take action, and authorize the City Secretary to proceed with submission of a draft Ordinance to the Texas Commission for Environmental Quality (TCEQ), updating the City's current ordinance for On Site Sewage Facilities, and obtaining an authorization to proceed from TCEQ.

Motion: Kristen Kromer to approve draft and begin proceedings with TCEQ to update the City's current OSSF ordinance.

Second: George Wilthers

Vote: 5-Ayes

Nays-0

12. Discuss and take action on Ordinance 2019-016 amending the City of Krugerville Code of Ordinances, Chapter 10, Subdivision Ordinance, Article 44, Streets & Alleys, Article 50, Driveways, Parking, and Signs, and Article 51, Storm Drainage Facilities.

Motion: John Nipe to approve Ordinance

Second: George Wilthers

Vote: 5-Ayes

Nays-0

13. EXECUTIVE SESSION: City Council shall convene into Executive Session pursuant to Texas Government Code:

Sec. 551.074. PERSONNEL MATTERS – City Staffing

(1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or

(2) to hear a complaint or charge against an officer or employee.

Council convened into Executive Session at 6:54 pm.

Deputy City Secretary, Karen Rutherford, was excused for the evening.

14. The City Council shall convene into open session.

Sec. 551.074 – Take any action deemed appropriate discussed in Executive Session.

Council reconvened into Open Session at 7:38 pm. There was no action taken.

15. Discuss and take action on setting dates for the November and December, 2019, meetings and determination of holiday office hours.

Motion: Grant Wills to cancel the Regular November & December Meetings, unless there was an apparent need, and have staff work 7 am to 6 pm on December 23, 2019, and 7 am to 3 pm on December 24, 2019, with City Hall being closed on December 25 & 26, 2019.

Second: Kristen Kromer

Vote: 5-Ayes

Nays-0

16. Discuss, take action, and authorize the Mayor to revise, if necessary, the TML Health Renewal Notice and Benefit Verification for Plan Year 2019-20.

Motion: George Wilthers to add short- and long-term disability to the Staff's benefits.

Second: Thurman Bridges

Vote: 5-Ayes

Nays-0

AGENDA ITEMS RELATED TO PLANNING & ZONING:

The City Council is currently acting as the Planning & Zoning Commission.

17. Discuss and take action on a request for variance to Chapter 14, Zoning, Section 6-6, Sign Regulations from Salma Dharani, co-owner of Edgar's, to install a nonconforming sign on the commercial property located at 5375 Highway 377, S, in the City of Krugerville, Denton County, Texas, as it lies in the overlay district, and in consideration of the following:

- The Permanent Signs Table and Paragraph C prohibit pole signs.

Landowner is requesting new signage on an existing freestanding pole sign and cosmetic changes to a secondary pole sign.

Motion: John Nipe to approve variance with the installation of stone around base of poles, using the height of the recent sign installed at Big D Storage as a guide.

Second: Grant Wills

Vote: 5-Ayes

Nays-0

18. ADJOURNED at 7:43 pm.

Motion: John Nipe to adjourn

Vote: 5-Ayes

Second: George Wilthers

Nays-0


APPROVED this the 23rd day of January, 2020:

ATTEST:


Sandy Frantz, City Secretary



SIGNED: _____


Jeff Parrent, Mayor