

**MINUTES  
REGULAR MEETING  
KRUGERVILLE CITY COUNCIL  
5097 HIGHWAY 377, S – CITY COUNCIL CHAMBERS  
January 24, 2019, 6:00 pm**

STATE OF TEXAS §  
COUNTY OF DENTON §  
CITY OF KRUGERVILLE §

**CITY COUNCIL MEMBERS PRESENT:**

Jeff Parrent	Mayor
Kristen Kromer	Mayor Pro Tem
John Nipe	Council Member
Thurman Bridges	Council Member
George Wilthers	Council Member
Grant Wills	Council Member

**CITY COUNCIL MEMBERS ABSENT:**

None

**STAFF AND OTHERS PRESENT:**

Karen Rutherford	Deputy City Secretary	Jeromy Lucas	Resident
Latrece Shipley	Resident	Cecil Shipley	Resident
Carl Deaton	City CPA	William Spore	City Auditor
Gary McCraw	Resident	Cindy McCraw	Resident
Abigail Allen	Pilot Point Post Signal	Rodney Cagle	EDC President

1. **MEETING CALLED TO ORDER** by Jeff Parrent at 6:00 pm.

2. **ROLL CALL AND DETERMINATION OF QUORUM.**

All present; quorum was confirmed.

3. **PLEDGE OF ALLEGIANCE.**

4. **CITIZENS COMMENTS.**

None

5. **CITY COUNCIL COMMENTS.**

*John Nipe thanked Abigail Allen for her article in the December 28, 2018, issue of the Pilot Point Post Signal concerning small town newspapers.*

6. **DEPARTMENTAL UPDATES**

**City Secretary – Sandy Frantz was out of town**

*Karen Rutherford reported:*

- *Ten new house permits have been issued to Sumeer Homes in Woodlands 3;*
- *Four election packets have been picked up for the May 4<sup>th</sup> election; two have been returned.*

**Public Works and Code Enforcement**

*None*

**CONSENT ITEMS:**

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*This agenda consists of non-controversial or "housekeeping" items required by law. Items may be removed from the Consent Agenda by any Council Member by making such request prior to a motion and vote on the Consent Agenda.*

7. **Approve City financials for December 2018.**  
Carl Deaton presented a favorable report and recommended reviewing income projections during the budget amendment process.
8. **Approve the minutes of the following City Council meetings:**  
December 13, 2018 - City Council Special Meeting (rescheduled Regular Meeting of December 27, 2018)  
December 13, 2018 - Zoning Board of Adjustments
9. **Discuss and take action on Resolution 19-0124-A ordering a General Election to be held on May 4, 2019, for the purpose of electing three Councilmembers Places 1, 3, and 5, for two-year terms each, entering into a Joint Services Contract with Denton County to conduct the election, and authorizing the City Secretary to sign the County Contract, when available.**
10. **Approve Departmental Reports for Code Enforcement, Animal Control, Library, Fire Department, Northeast Municipal Court, and Northeast Police Department.**  
*The Racial Profiling Report was presented by Chief James Edland.*
11. **Ratify approval of amendment to Work Order #10 from Halff & Associates for additional engineering services for reviews of driveway/culvert permits.**
12. **Discuss and take action on Ordinance 2019-001 amending the City of Krugerville Code of Ordinances, Chapter 4, Business Regulations, Article 4.300, Solicitors, Section 4.304, Regulations.**  
*The City Council voted unanimously to approve this change on 8-9-18.*  
Motion: George Wilthers to approve all consent agenda items as presented      Second: Thurman Bridges  
Vote: 5-Ayes      0-Nays

**REGULAR AGENDA:**

13. **Discuss and take action on City of Krugerville FY17-18 Audit.**  
*The City Auditor, William C. Spore, reported to the Mayor and Council that the City was in excellent shape, with strong internal controls, and was well-managed and well-staffed.*  
Motion: Kristen Kromer to approve      Second: George Wilthers  
Vote: 5-Ayes      0-Nays
14. **Discuss, take action, and authorize the Mayor to sign the Audit Engagement Letter from William C. Spore, CPA, for the fiscal year ending on September 30, 2019.**  
Motion: John Nipe to authorize Mayor to sign the Audit Engagement Letter      Second: Thurman Bridges  
Vote: 5-Ayes      0-Nays
15. **Discuss and take action on the City of Krugerville Code of Ordinances, Chapter 3, Building Regulations, Article 3.1500, Fences, including, but not limited to Section 3.1503, General Standards.**  
*The City Council is currently acting as P&Z and taking action as Council.*  
Motion: John Nipe to have the City Secretary prepare an Ordinance with changes to      Second: George Wilthers

Section 3.1503(b)(1)(A) & (B), to be presented to Council on 2-28-19.

Vote: 5-Ayes

0-Nays

16. Discuss and take action on Ordinance 2019-002, amending the City of Krugerville Code of Ordinances, Appendix A, Fee Schedule, by amending Articles 3.000, 10.000, and 11.000.

*The change to Article 10.000 was approved by the City Council by a unanimous vote on 8-9-18.*

Motion: Kristen Kromer to approve

Second: Thurman Bridges

Vote: 5-Ayes

0-Nays

17. Discuss and take action on emergency repairs to the Ike Byrom Rd culvert.

Motion: John Nipe to approve

Second: Thurman Bridges

Vote: 4-Ayes

1-Nay (Wilthers – desired more bids)

18. Discuss and take action on suggested future changes to the City of Krugerville Code of Ordinances, Chapter 14, Zoning, including but not limited to Article 3, Permitted Uses and Article 6, Supplemental District Regulations.

*The City Council is currently acting as P&Z and taking action as Council.*

Motion: George Wilthers to instruct City Secretary to proceed with legal notices, public hearings, etc., to initiate a change to the setback distance for accessory buildings.

Second: Grant Wills

Vote: 5-Ayes

0-Nays

At 6:57 pm, the Mayor called a break in the meeting. Deputy City Secretary, Karen Rutherford, left at 7:15 pm. The Mayor resumed the meeting at 7:15 pm.

19. Discuss and take action on rough draft of contract and bid documents for drainage improvements for the City of Krugerville.

Motion: Thurman Bridges to proceed with rough draft and present the final draft to the Council for approval.

Second: John Nipe

Vote: 5-Ayes

0-Nays

20. ADJOURN:

ADJOURNED AT 7:41 pm.

Motion: George Wilthers to adjourn

Second: Grant Wills

Vote: 5-Ayes

0-Nays

APPROVED this the 28<sup>th</sup> day of February, 2019:

SIGNED: \_\_\_\_\_

Jeff Parrent, Mayor

ATTEST:

  
Sandy Frantz, City Secretary

