

**MEETING MINUTES
REGULAR MEETING
KRUGERVILLE PLANNING AND ZONING COMMISSION
5097 HIGHWAY 377 SOUTH- CITY COUNCIL CHAMBERS
February 7, 2017 at 6:00 P.M.**

The City of Krugerville Planning and Zoning Commission met in a regular meeting on Tuesday, February 7, 2017, at 6:00 p.m. The meeting was held within the boundaries of the City, notice having been duly posted and was open to the public.

PLANNING AND ZONING MEMBERS PRESENT:

Meredith Tinney	Chairperson
Ken Coffelt	Member
Carlos Irlas	Member

PLANNING AND ZONING MEMBERS ABSENT:

Raaj Krishnaiya	Member
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OTHERS ATTENDING:

Sandy Frantz	City Secretary
George Wilthers	Council Member
Scott Barnhill	Burnco
Aaron Rasmussen	Southern Shingles
John Gleeson	Resident of ETJ
Thomas Eyeington	Eyeington Enterprises

1. Meeting was called to Order at 6:00 pm.
2. Roll Call.
3. Pledge of Allegiance.
4. Moment of Silence.
5. Citizens Commentary – none
6. Chair Meredith Tinney administered the Oath of Office and Statement of Officer to Carlos Irlas, Planning and Zoning Commission Member.
7. Discuss and take action on an application from Michael Fisher with Southern Shingles to remove trees and shrubbery on the commercial property located at 4898 Hwy 377, S, in the City of Krugerville, Denton County, Texas, in accordance with Chapter 10 of the City of Krugerville Subdivision Regulations, Article 10.300 Tree Preservation for Commercial Developments, and Ordinance 2009-003.
Aaron Rasmussen described the types of trees and overgrowth and the location of such. Mr. Coffelt had made a site visit and gave a report. Motion was made by Ken Coffelt to recommend to the City Council approval of the request and allow them to proceed with the tree and foliage removal; a second was made by Carlos Irlas. Passed unanimously: 3-0.
8. Discuss and take action on a request for a variance to Chapter 3 Building Regulations, Article 3.1300 Sign Regulations, from Michael Fisher with Southern Shingles to install several nonconforming signs on the commercial property located at 4898 Hwy 377, S, in the City of Krugerville, Denton County, Texas.

Motion by Carlos Irlas to table the item until the two conforming building signs are installed; 2nd was made by Ken Coffelt. Passed unanimously: 3-0.

9. Discuss and take action on the Final Plat for the Burnco-Tricycle Addition, being 20.725 acres in the James Bridges Survey, Abstract Number 36, in the City of Krugerville, Denton County, Texas.

Ken Coffelt made the motion to recommend approval of the Final Plat to the City Council, based on the City Engineer's comments, with the exception of the dedicated fire lanes; Carlos Irlas seconded the motion. Passed unanimously: 3-0.

10. Discuss and take action on the Final Plat for Lot 1, Forman Addition, being 1.029 acres, in the John Pearson Survey, Abstract No. 1048, in the City of Krugerville, Denton County, Texas, and recommendation to proceed with or without Engineering review.

Ken Coffelt made the motion to recommend approval of the Final Plat to the City Council; Carlos Irlas seconded the motion. Passed unanimously: 3-0.

11. Discuss and take action on a replat of Lots 5R1 through 5R3, Sandy Acres Addition, being 15.0 acres, in the F. Trevino Survey, Abstract No. 1243, in the ETJ of the City of Krugerville, Denton County, Texas, and recommendation to proceed with or without Engineering review.

John Gleeson presented an updated plat to the Commission showing the addition of drainage and easements. Carlos Irlas made the motion to recommend approval of the updated plat to the City Council, contingent upon removal of the north overhang from the back of barn 5R2; Motion was seconded by Ken Coffelt. Passed unanimously: 3-0.

12. Discuss and take action on Planning & Zoning Commission Minutes.

November 14, 2016 – Special Called Meeting

December 20, 2016 – Joint Meeting of the Planning and Zoning Commission, the Krugerville City Council, and the Zoning Board of Adjustments

Ken Coffelt made the motion to approve both sets of minutes; Carlos Irlas seconded the motion. Passed unanimously: 3-0.

13. ADJOURN.

Ken Coffelt made the motion to adjourn the meeting at 6:51 pm; seconded by Carlos Irlas. Passed unanimously: 3-0.

Approved this the 7th day of March, 2017.

Signed: Meredith Tinney
Meredith Tinney, Chair

Witness: Ken Coffelt
Ken Coffelt, Member

Attest: Sandy Frantz
Sandy Frantz, City Secretary

