

**MEETING MINUTES
REGULAR MEETING
KRUGERVILLE PLANNING AND ZONING COMMISSION
5097 HIGHWAY 377 SOUTH- CITY COUNCIL CHAMBERS
July 5, 2017 at 6:00 P.M.**

The City of Krugerville Planning and Zoning Commission met in a regular meeting on Tuesday, July 5, 2017, at 6:00 p.m. The meeting was held within the boundaries of the City, notice having been duly posted and was open to the public.

PLANNING AND ZONING MEMBERS PRESENT:

Meredith Tinney	Chairperson
Ken Coffelt	Member
Carlos Irlas	Member

PLANNING AND ZONING MEMBERS ABSENT:

Raaj Krishnaiya	Member
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OTHERS ATTENDING:

Eric Gildersleeve	City Council and Ex-officio Member	John Nipe	Council Member
Julie Richardson	Resident	Mark Mitchell	NTX Carts
		Stephanie Mitchell	NTX Carts

1. CALL MEETING TO ORDER.

Meeting was called to order at 6:00 pm by Meredith Tinney.

2. ROLL CALL.

Noted the absence of Raaj Krishnaiya.

3. PLEDGE OF ALLEGIANCE.

4. MOMENT OF SILENCE.

5. CITIZENS COMMENTARY.

6. Discuss and take action on a request from Glenda Wynn, at 307 Johnson, for a variance to Chapter 14, Section 4-4 SF-2, Paragraph E regarding exterior construction of the City's Zoning Ordinance, to allow for the enclosure of an existing carport constructed from siding only.

Motion made by Ken Coffelt and seconded by Carlos Irlas to recommend approval of the variance request to the City Council, noting the addition of a synthetic stone wainscot added to the bottom of the front window and across the entire front of the enclosed area to address the masonry requirements; the side of the structure can remain hardie board siding. Passed unanimously: 3-0.

7. Discuss and take action on a request for a variance to Chapter 3 Building Regulations, Article 3.1300 Sign Regulations, from Mark Mitchell from NTX Carts to install a nonconforming sign on the commercial property located at 5241 Highway 377, S, in the City of Krugerville, Denton County, TX, as it lies in the overlay district.

Motion made by Carlos Irlas and seconded by Ken Coffelt to recommend approval of the variance request to the City Council. Passed unanimously: 3-0.

8. Discuss and take action on Planning & Zoning Commission Minutes.
June 6, 20107 –Two Public Hearings and Regular Meeting
Motion to approve minutes as written, made by Ken Coffelt and seconded by Carlos Irlas. Passed
unanimously: 3-0.
9. ADJOURN:
Ken Coffelt made the motion to adjourn at 6:35 pm; it was seconded by Carlos Irlas. Passed
unanimously: 3-0.

Approved this the 3rd day of October, 2017.

Signed: Meredith Tinney
Meredith Tinney, Chair

Witness: Ken Coffelt
Ken Coffelt, Member

Attest: Sandy Frantz
Sandy Frantz, City Secretary

