



Phone: 940-365-5833  
 Fax: 940-365-5834

5097 U.S. Hwy 377  
 Krugerville, Texas 76227

## Residential Building Permit Application

<b>Building Permit Number:</b> _____		<b>Valuation:</b> _____	
<b>Project Address:</b> _____			
<b>Lot:</b> _____	<b>Block:</b> _____	<b>Subdivision:</b> _____	
<b>Project Description:</b>			
NEW SFR <input type="checkbox"/>	SFR REMODEL/ADDITION <input type="checkbox"/>	SPECIFY OTHER: _____	
PLUMBING <input type="checkbox"/>	MECHANICAL <input type="checkbox"/>	ELECTRICAL <input type="checkbox"/>	
FENCE <input type="checkbox"/>	ACCESSORY BUILDING <input type="checkbox"/>	LAWN IRRIGATION <input type="checkbox"/>	SWIMMING POOL <input type="checkbox"/>
<b>Description of Work:</b>			
<b>Area Square Feet:</b>		<b>Covered</b>	
<b>Living:</b> _____	<b>Garage:</b> _____	<b>Porch:</b> _____	<b>Total:</b> _____
			<b>Number of stories:</b> _____

<b>Owner Information:</b>			
<b>Name:</b> _____		<b>Contact Person:</b> _____	
<b>Address:</b> _____			
<b>Phone Number:</b> _____	<b>Fax Number:</b> _____	<b>Mobile Number:</b> _____	

<b>General Contractor</b>	Contact Person	Phone Number	Contractor License Number
<b>Mechanical Contractor</b>	Contact Person	Phone Number	Contractor License Number
<b>Electrical Contractor</b>	Contact Person	Phone Number	Contractor License Number
<b>Plumber/Irrigator</b>	Contact Person	Phone Number	Contractor License Number

A permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. All permits require final inspection.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**OFFICE USE ONLY:**

<b>Approved by:</b> _____	<b>Date approved:</b> _____	
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**Paid** \_\_\_\_\_  
**Check #** \_\_\_\_\_  
**Date:** \_\_\_\_\_  
**Rcvd By:** \_\_\_\_\_

**Total Fees:** \_\_\_\_\_  
**Issued Date:** \_\_\_\_\_  
**Issued By:** \_\_\_\_\_



## New Residential Plan Review Checklist

Address: \_\_\_\_\_

Date Received: \_\_\_\_\_

Permit Application \_\_\_\_\_

(2) Site Plans to include Legal Description (lot, block, subdivision),  
lot dimensions, proposed structure/building location, easements,  
septic system location. \_\_\_\_\_

(2) Residential Energy Code Compliance Report (2000 IECC). \_\_\_\_\_

(2) Stamped Engineered foundation plan.  
(if Post tension foundation must state meets design criteria  
of 2003 IRC) \_\_\_\_\_

(2) Sets of house plans to include floor plan, exterior elevations,  
roof design, mep design, construction details, window/door  
schedule, masonry on wood details. \_\_\_\_\_

Drainage Plans \_\_\_\_\_

On Site Sewage Facility (OSSF) – Application and required documents \_\_\_\_\_  
OSSF Permit fee of \$300.00 \_\_\_\_\_

Driveway approaches and drainage culverts - Engineered plans \_\_\_\_\_  
Culvert Permit Fee of \$500.00 \_\_\_\_\_

*Contractor Registration required for General, Electrician, Plumber,  
Mechanical, Irrigator, and OSSF Installer.*



## Residential Permit Submittal Requirements

**CONSTRUCTION DOCUMENT SUBMITTALS:** Two (2) copies of complete set of construction documents are required for plan review for new residential construction. For all other permits submit one copy of construction documents. Construction documents must be submitted along with a completed permit application form.

**Site plans (plot plans)** drawn to a scale of 1" = 20'. Site plans must show lot dimensions, footprint of building and distance from building to property lines, platted building lines, driveways, all easements, and the address and legal description of the lot.

**Floor plans** drawn to a scale of 1/4" = 1'. Floor plans must show all dimensions, room names, size and type of windows and doors, cabinets and fixtures, and ceiling heights.

**Exterior elevation plans** drawn to a scale of 1/4" = 1'. Exterior elevation plans must show exterior materials, windows and doors, roof slopes, chimneys, and overhangs.

**Structural plans**, where required, drawn to a scale of 1/4" = 1'. Structural plans must show second floor framing, ceiling framing, roof framing, headers, and beams.

**Foundation plans** (must be sealed by a State of Texas Licensed Engineer) drawn to a scale of 1/4" = 1'. Foundation plans must show all dimensions, location and spacing of beams, location of post-tensioning cables (if applicable), location and sizes of rebar (if applicable), concrete specifications, slab thickness, beam sizes and details, post-tensions cable details (if applicable), other notes and requirements by the Engineer, and the address and legal description of the lot.

**Engineer's foundation design letters.** Letters must include a statement that the foundation has been designed specifically for soil conditions of listed lot and that design is in accordance with the building code, must be sealed by the State of Texas Licensed Engineer that designed the foundation plans, and must show the address and legal description of the lot.

**Masonry on Wood details**, if applicable. Masonry on wood details must be sealed by a State of Texas Licensed Engineer or built to the International Residential Code details.

**Electrical plans** (may be combined with floor plan) drawn to a scale of 1/4" = 1'. Electrical plans must show location of receptacles and other outlets, exhaust fans, smoke detectors, light fixtures, service equipment and panels.

**Plumbing plans** (may be combined with floor plan) drawn to a scale of 1/4" = 1'. Plumbing plans must show location of fixtures, water heaters, and gas outlets.

### Energy Compliance Report

**NOTE:** A Form Survey sealed by a State of Texas Licensed Surveyor will be required to be on site for the Plumbing Rough Inspection.



## COUNTYWIDE INSPECTION SERVICES

### **Permit Submittal**

All completed permit documents shall be submitted to City Hall. Processing time is 7 to 10 days.

### **Permit Issuance**

Once the permit has been approved, the requestor will be contacted by City Hall personnel and notified of fees.

### **Plan Review**

Countywide Inspection Services will be conducting residential and commercial plan reviews. The applicant will be contacted by Countywide if additional information is needed. You may contact City Hall for the status of your permit at 940-365-5833.

### **Inspection Requests**

Please contact Countywide Inspection Services to request inspection(s). Any of our permit technicians can assist you. Inspections shall be requested 24 hours in advance. Those inspections requested during normal business hours, will be performed the next business day.

Inspection line: 940-521-0470  
Email: [inspections@cwistx.com](mailto:inspections@cwistx.com)

### **Field Inspections**

Your inspectors' names are Mike Doughty (940-284-5677) and Manny Villarreal (817-353-930).

**We look forward to working with you to ensure that the community is provided with a safe and durable built environment.**