



Phone: 940-366-5833
 Fax: 940-366-5834

6097 Highway 377
 Krugerville, Texas 76227

Commercial Building Permit Application

Building Permit Number: _____	Valuation: _____
Project Name: _____	Square Foot: _____
Project Address: _____	
Project Description:	
New <input type="checkbox"/>	Addition <input type="checkbox"/>
Remodel <input type="checkbox"/>	Finishout <input type="checkbox"/>
Sign <input type="checkbox"/>	Plumbing <input type="checkbox"/>
Mechanical <input type="checkbox"/>	Electrical <input type="checkbox"/>
	Other <input type="checkbox"/>
Scope of Work: _____	

Owner Information: _____		
Name: _____	Contact Person: _____	
Address: _____		
Phone Number: _____	Fax Number: _____	Mobile Number: _____

Engineer	Contact Person	Phone Number	Fax Number
Architect	Contact Person	Phone Number	Fax Number
General Contractor	Contact Person	Phone Number	Contractor License Number
Mechanical Contractor	Contact Person	Phone Number	Contractor License Number
Electrical Contractor	Contact Person	Phone Number	Contractor License Number
Plumbing Contractor	Contact Person	Phone Number	Contractor License Number

A permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. All permits require final inspection.

A certificate of occupancy must be issued before any building is occupied.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Applicant: _____ Date: _____

OFFICE USE ONLY:

Approved by: _____	Date approved: _____
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Permit Fees: _____
 Issued Date: _____
 Issued By: _____

BV Project # _____



Commercial Permit Submittal Requirements

CONSTRUCTION DOCUMENT SUBMITTALS: Three (3) copies of the completed set of construction documents are required for plan review. Construction documents must be submitted along with completed permit application form.

- An additional set of plans will be required for fire sprinklered buildings
- An additional set of plans will be required for projects which require a health review

Note: Drawings containing a label such as "not for construction" or "for pricing only" will not be accepted for permit application.

PROFESSIONAL LICENSE: Each drawing and document shall be sealed, signed, dated and designed by a State of Texas Registered Architect, Registered Engineer, Registered Interior Designer, where applicable as required by the State of Texas Engineering and Architect Practice Act.

REQUIRED DRAWINGS AND DOCUMENTS: (City Building Inspection Department may request additional information if necessary).

Drawings must be drawn to scale, dimensioned and of sufficient clarity.

1. Site plan^(a)
2. Floor plans and roof plans
3. Exterior elevation
4. Door schedules, window schedules, hardware schedules
5. Construction details; interior elevations and interior finish schedules
6. Structural plans must include: foundation plans, roof and floor framing plans, wall sections and details
7. Mechanical, electrical and plumbing site plans and schedules
8. Plumbing plans (including riser diagram)
9. Mechanical plans
10. Electrical plans (including riser diagrams)
11. Certified Energy Compliance Report
12. Asbestos Survey (for renovation or demolition permits)^(b)
13. Texas Department of Licensing and Regulation architectural barriers project registration information^(c)

NOTE:

- a. The Plat must be approved and the Site plan must be released by the Planning/Engineering Department before a permit will be issued.
- b. Texas Department of Health, Asbestos Program Branch [1-512-834-6600, www.tdh.state.tx.us/beh/asbestos/default.htm]
- c. Texas Department of Licensing and Regulation [1-800-803-9202, www.license.state.tx.us]



CONTRACTOR REGISTRATION FORM

TYPE OF CONTRACTOR LICENSE

- | | |
|--|---|
| <input type="checkbox"/> CONTRACTOR-BUILDER | <input type="checkbox"/> MASTER PLUMBER |
| <input type="checkbox"/> MASTER ELECTRICIAN | <input type="checkbox"/> JOURNEYMAN PLUMBER |
| <input type="checkbox"/> JOURNEYMAN ELECTRICIAN | <input type="checkbox"/> IRRIGATOR (LANDSCAPE) |
| <input type="checkbox"/> RESIDENTIAL ELECTRICIAN | <input type="checkbox"/> BACKFLOW(<i>special form required</i>) |
| <input type="checkbox"/> MASTER SIGN ELECTRICIAN | <input type="checkbox"/> INSTALLER (LANDSCAPE) |
| <input type="checkbox"/> JOURNEYMAN SIGN ELECTRICIAN | <input type="checkbox"/> FIRE LINE TESTER |
| <input type="checkbox"/> MECHANICAL (HVAC) | <input type="checkbox"/> OSSF |

CONTRACTOR MUST PROVIDE PROOF OF INSURANCE

CONTRACTOR INFORMATION

COMPANY NAME: _____ PHONE: _____

COMPANY ADDRESS: _____

CITY, STATE, ZIP: _____

LICENSEE NAME: _____

LICENSEE NUMBER: _____ PHONE: _____

ADDRESS (MAILING): _____

CITY, STATE, ZIP: _____

SIGNATURE: _____

PLEASE PROVIDE COPY OF DRIVER'S LICENSE AND STATE LICENS



Building Requirements

This document is not meant to modify any Federal or State laws or City Ordinances. It is intended to be informative and to be used as a guideline. Where circumstances of a particular job differ from these procedures, the decision of the Building Department will prevail.

Building Codes

All Federal, State and local requirements are applicable to projects constructed within the City's jurisdiction whether specifically listed herein or not. The City of Krugerville, Texas, has adopted the following codes and/or standards regulating building construction.

City of Krugerville, Texas Comprehensive Zoning Ordinance
City of Krugerville, Texas Subdivision Standards
North Texas Council of Governments Construction and Design Standards
International Building Code, 2003 Edition
International One- & Two- Family Dwelling Code, 2000 Edition
International Fire Code, 2003 Edition
International Plumbing Code, 2003 Edition
International Mechanical Code, 2003 Edition
International Energy Conservation Code, 2000 Edition
National Electrical Code, 2005 Edition
Title 5 of the Texas Health & Safety Code, Chapters 341 & 366
Title 30 of the Texas Administrative Code, Chapter 285
and all referenced standards contained within these codes.

Building Permit

Before a building permit will be approved, all plans and documents related to the permit application must be approved by the Building Department, the Fire Inspector, the Flood Plain Administrator, and the City Engineer. OSSF system plans and documents must be approved by the City Designated Representative.

All Contactors performing work within the City of Krugerville's jurisdiction must be registered with the City and provide proof of commercial general liability insurance for claims of property damage or bodily injury in the amount of \$300,000 for all claims arising in any one-year period.

No building permit will be issued until the On-Site Sewage Facility (OSSF) permit application has been approved for a permit and the fee of \$400 has been paid to the City.

No building permit will be issued until the Culvert permit application has been approved and the fee of \$500 has been paid to the City.

Inspections

Inspections received by 5:00 p.m. Monday – Friday will be performed the next business day.

Building Inspections – Inspections related to building construction must be called into Bureau Veritas at (817) 335-8111. Inspection requests can also be faxed to (817) 335-8110.

Fire Inspections – Inspections such as Fire Suppression System Underground Risers, Fire Suppression System Hydrostatic Tests, Fire Lanes, Fire Alarms, Commercial Fire Final, and any other fire related inspections must be requested through the City Secretary's Office at (940) 365-5833, Monday – Friday between 8:00 a.m. and 4:30 p.m.

OSSF – Inspections of the On-Site Sewage Facility will be conducted by the City's Designated Representative. All requests must be submitted to the City Secretary's Office at (940) 365-5833, Monday – Friday between 8:00 a.m. and 4:30 p.m. Inspections will be performed within 3 working days after receiving request.

Construction Site

The property address must be posted at the front of the lot and readable from the street.

A portable sanitary restroom for your workers **MUST** be on your property until the final inspections are approved.

A trash receptacle constructed to prevent construction trash from blowing or scattering about and from the jobsite/property shall be maintained until job completion.

NO construction material, debris, or sanitary restroom facility shall be placed or stored in the public right-of-way or drainage areas at any time.



COUNTYWIDE INSPECTION SERVICES

Permit Submittal

The permit documents and fees will be submitted to the city. Submittal documents should be complete to expedite plan review and permit issuance. Please contact the city for a complete list of permit submittal requirements.

Plan Review

Countywide Inspection Services will be conducting residential and commercial plan reviews. The applicant will be contacted by Countywide Inspection Services if revisions are needed. You may contact Countywide Inspection Services Plan Review Department for the status of your permit at 940-284-5677 or email: Countyinspections@gmail.com

Inspection Requests

Please contact Countywide Inspection Services to request inspection(s). Any of our permit technicians can assist you. Inspections requested by 5:00 pm Monday – Friday will be performed the next business day. Inspection requests can also be faxed to the Countywide Inspection Services office.

Inspection line: (855) 220-0470
Inspection FAX line: (855) 220-0192

Field Inspections

Your inspector's name is Mike Doughty and his number is 940-284-5677

We look forward to working with you to ensure that the community is provided with a safe and durable built environment.



Commercial Plan Review Checklist

Project Address: _____

Project Name: _____

Permit Application _____

(2) Site Plans to include Legal Description (lot, block, subdivision),
lot dimensions, proposed structure/building location, easements,
septic system location. _____

(2) Parking lot layout plans. _____

Drainage Plans _____

(2) Commercial Energy Code Compliance. (2000 IECC) _____

(3) Sets of plans to include floor plan, exterior elevations, roof design,
Foundation plan, mep design, construction details, window/door
schedule. _____

(2) Fire lane location and construction plans and details. _____

(2) Fire suppression system plans and documents. _____

(2) Fire alarm system plans. _____

On Site Sewage Facility (OSSF) - Application and required documents _____
Permit fee of \$300.00 _____

Driveway approaches and drainage culverts - Engineered plans _____
Culvert Permit Fee of \$500.00 _____

Driveways accessing Hwy 377 require TXDOT permit _____

Wind load design and verification document _____

TDLR # - Architectural Barriers Registration (if \$50,000.00 or over) _____

Asbestos Survey or Compliance Statement (if demo or remodel) _____

*Contractor Registration required for General, Electrician, Plumber,
Mechanical, Irrigator, and OSSF Installer.*