



Phone: 940-365-5833
 Fax: 940-365-5834

5097 Highway 377
 Krugerville, Texas 76227

Residential Building Permit Application

Building Permit Number: _____		Valuation: _____	
Project Address: _____			
Lot: _____	Block: _____	Subdivision: _____	
Project Description:			
NEW SFR <input type="checkbox"/>	SFR REMODEL/ADDITION <input type="checkbox"/>	SPECIFY OTHER: _____	
PLUMBING <input type="checkbox"/>	MECHANICAL <input type="checkbox"/>	ELECTRICAL <input type="checkbox"/>	
FENCE <input type="checkbox"/>	ACCESSORY BUILDING <input type="checkbox"/>	LAWN IRRIGATION <input type="checkbox"/>	SWIMMING POOL <input type="checkbox"/>
Description of Work:			
Area Square Feet: _____		Covered	
Living: _____	Garage: _____	Porch: _____	Total: _____ Number of stories: _____

Owner Information:			
Name: _____		Contact Person: _____	
Address: _____			
Phone Number: _____	Fax Number: _____	Mobile Number: _____	

Contractor Type	Contact Person	Phone Number	Contractor License Number
General Contractor			
Mechanical Contractor			
Electrical Contractor			
Plumber/Irrigator			

A permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. All permits require final inspection.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Applicant: _____ Date: _____

OFFICE USE ONLY:

Approved by: _____	Date approved: _____
--------------------	----------------------

Total Fees: _____
 Issued Date: _____
 Issued By: _____
 BV Project #: _____



Building Requirements

This document is not meant to modify any Federal or State laws or City Ordinances. It is intended to be informative and to be used as a guideline. Where circumstances of a particular job differ from these procedures, the decision of the Building Department will prevail.

Building Codes

All Federal, State and local requirements are applicable to projects constructed within the City's jurisdiction whether specifically listed herein or not. The City of Krugerville, Texas, has adopted the following codes and/or standards regulating building construction.

City of Krugerville, Texas Comprehensive Zoning Ordinance
City of Krugerville, Texas Subdivision Standards
North Texas Council of Governments Construction and Design Standards
International Building Code, 2003 Edition
International One- & Two- Family Dwelling Code, 2000 Edition
International Fire Code, 2003 Edition
International Plumbing Code, 2003 Edition
International Mechanical Code, 2003 Edition
International Energy Conservation Code, 2000 Edition
National Electrical Code, 2005 Edition
Title 5 of the Texas Health & Safety Code, Chapters 341 & 366
Title 30 of the Texas Administrative Code, Chapter 285
and all referenced standards contained within these codes.

Building Permit

Before a building permit will be approved, all plans and documents related to the permit application must be approved by the Building Department, the Fire Inspector, the Flood Plain Administrator, and the City Engineer. OSSF system plans and documents must be approved by the City Designated Representative.

All Contactors performing work within the City of Krugerville's jurisdiction must be registered with the City and provide proof of commercial general liability insurance for claims of property damage or bodily injury in the amount of \$300,000 for all claims arising in any one-year period.

No building permit will be issued until the On-Site Sewage Facility (OSSF) permit application has been approved for a permit and the fee of \$300 has been paid to the City.

No building permit will be issued until the Culvert permit application has been approved and the fee of \$500 has been paid to the City.

Inspections

Inspections received by 5:00 p.m. Monday – Friday will be performed the next business day.

Building Inspections – Inspections related to building construction must be called into Bureau Veritas at (817) 335-8111. Inspection requests can also be faxed to (817) 335-8110.

Fire Inspections – Inspections such as Fire Suppression System Underground Risers, Fire Suppression System Hydrostatic Tests, Fire Lanes, Fire Alarms, Commercial Fire Final, and any other fire related inspections must be requested through the City Secretary's Office at (940) 365-5833, Monday – Friday between 8:00 a.m. and 4:30 p.m.

OSSF – Inspections of the On-Site Sewage Facility will be conducted by the City's Designated Representative. All requests must be submitted to the City Secretary's Office at (940) 365-5833, Monday – Friday between 8:00 a.m. and 4:30 p.m. Inspections will be performed within 3 working days after receiving request.

Construction Site

The property address must be posted at the front of the lot and readable from the street.

A portable sanitary restroom for your workers **MUST** be on your property until the final inspections are approved.

A trash receptacle constructed to prevent construction trash from blowing or scattering about and from the jobsite/property shall be maintained until job completion.

NO construction material, debris, or sanitary restroom facility shall be placed or stored in the public right-of-way or drainage areas at any time.



New Residential Plan Review Checklist

Address: _____

Date Received: _____

Permit Application _____

(2) Site Plans to include Legal Description (lot, block, subdivision),
lot dimensions, proposed structure/building location, easements,
septic system location. _____

(2) Residential Energy Code Compliance Report (2000 IECC). _____

(2) Stamped Engineered foundation plan.
(if Post tension foundation must state meets design criteria
of 2003 IRC) _____

(2) Sets of house plans to include floor plan, exterior elevations,
roof design, mep design, construction details, window/door
schedule, masonry on wood details. _____

Drainage Plans _____

On Site Sewage Facility (OSSF) – Application and required documents _____
OSSF Permit fee of \$400.00 _____

Driveway approaches and drainage culverts - Engineered plans _____
Culvert Permit Fee of \$500.00 _____

*Contractor Registration required for General, Electrician, Plumber,
Mechanical, Irrigator, and OSSF Installer.*



Typical Residential Inspections

Inspections requested by 5:00 pm Monday – Friday will be performed the next business day. Inspection requests can also be faxed to the Bureau Veritas office.

A re-inspection fee of \$60.00 will be charged for each trade inspection that fails. Re-inspection fees must be paid to the city before any inspections will be performed.

<input type="checkbox"/> Plumbing Rough	_____
<input type="checkbox"/> Water Service	_____
<input type="checkbox"/> Yard Sewer	_____
<input type="checkbox"/> Form Board Survey	_____ Must be in permit packet at Plumbing Rough Inspection
<input type="checkbox"/> Gas Wrap	_____
<input type="checkbox"/> Foundation	_____
<input type="checkbox"/> Electric Rough	_____
<input type="checkbox"/> Mechanical Rough	_____
<input type="checkbox"/> Gas Rough Piping/Test	_____
<input type="checkbox"/> Plumbing Top-Out	_____
<input type="checkbox"/> Framing	_____
<input type="checkbox"/> Energy Insulation	_____ If using 3 rd party, must have green tag on site.
<input type="checkbox"/> Construction Electric	_____ Meters will be released by the City.
<input type="checkbox"/> Gas Final	_____
<input type="checkbox"/> Electrical Final	_____
<input type="checkbox"/> Mechanical Final	_____
<input type="checkbox"/> Plumbing Final	_____
<input type="checkbox"/> Energy Final	_____ If using 3 rd party, must have green tag on site.
<input type="checkbox"/> Building Final	_____
<input type="checkbox"/> OSSF Final	_____ Copy of NOA must be in permit packet.
<input type="checkbox"/> Customer Svc. Insp. Form	_____ Will be completed by inspector
<input type="checkbox"/> T-Pole	_____ Can be called in at any time during construction.
<input type="checkbox"/> Flatwork/Culvert	_____ Copy of survey certificate must be in permit packet. Can be called in at any time during construction.



Residential Permit Submittal Requirements

CONSTRUCTION DOCUMENT SUBMITTALS: Three (3) copies of complete set of construction documents are required for plan review. Construction documents must be submitted along with a completed permit application form.

Site plans (plot plans) drawn to a scale of 1" = 20'. Site plans must show lot dimensions, footprint of building and distance from building to property lines, platted building lines, driveways, all easements, and the address and legal description of the lot.

Floor plans drawn to a scale of 1/4" = 1'. Floor plans must show all dimensions, room names, size and type of windows and doors, cabinets and fixtures, and ceiling heights.

Exterior elevation plans drawn to a scale of 1/4" = 1'. Exterior elevation plans must show exterior materials, windows and doors, roof slopes, chimneys, and overhangs.

Structural plans, where required, drawn to a scale of 1/4" = 1'. Structural plans must show second floor framing, ceiling framing, roof framing, headers, and beams.

Foundation plans (must be sealed by a State of Texas Licensed Engineer) drawn to a scale of 1/4" = 1'. Foundation plans must show all dimensions, location and spacing of beams, location of post-tensioning cables (if applicable), location and sizes of rebar (if applicable), concrete specifications, slab thickness, beam sizes and details, post-tensions cable details (if applicable), other notes and requirements by the Engineer, and the address and legal description of the lot.

Engineer's foundation design letters. Letters must include a statement that the foundation has been designed specifically for soil conditions of listed lot and that design is in accordance with the building code, must be sealed by the State of Texas Licensed Engineer that designed the foundation plans, and must show the address and legal description of the lot.

Masonry on Wood details, if applicable. Masonry on wood details must be sealed by a State of Texas Licensed Engineer or built to the International Residential Code details.

Electrical plans (may be combined with floor plan) drawn to a scale of 1/4" = 1'. Electrical plans must show location of receptacles and other outlets, exhaust fans, smoke detectors, light fixtures, service equipment and panels.

Plumbing plans (may be combined with floor plan) drawn to a scale of 1/4" = 1'. Plumbing plans must show location of fixtures, water heaters, and gas outlets.

Energy Compliance Report

NOTE: A Form Survey sealed by a State of Texas Licensed Surveyor will be required to be on site for the Plumbing Rough Inspection.



COUNTYWIDE INSPECTION SERVICES

Permit Submittal

The permit documents and fees will be submitted to the city. Submittal documents should be complete to expedite plan review and permit issuance. Please contact the city for a complete list of permit submittal requirements.

Plan Review

Countywide Inspection Services will be conducting residential and commercial plan reviews. The applicant will be contacted by Countywide Inspection Services if revisions are needed. You may contact Countywide Inspection Services Plan Review Department for the status of your permit at 940-284-5677 or email: Countyinspections@gmail.com

Inspection Requests

Please contact Countywide Inspection Services to request inspection(s). Any of our permit technicians can assist you. Inspections requested by 5:00 pm Monday – Friday will be performed the next business day. Inspection requests can also be faxed to the Countywide Inspection Services office.

Inspection line: (855) 220-0470

Inspection FAX line: (855) 220-0192

Field Inspections

Your inspector's name is Mike Doughty and his number is 940-284-5677

We look forward to working with you to ensure that the community is provided with a safe and durable built environment.