

The City of Krugerville is offering an easy and convenient way to pay your trash bill. Through bank drafting, your monthly trash bill is withdrawn automatically from your checking/savings account. You will no longer have to worry about mailing or dropping off your payment. You will continue to be provided a monthly or quarterly bill showing your current charges. Because payment is automatic, there are no late fees or postage costs. This service is provided to you free of charge. (Your financial institution may charge a transfer fee. Please contact your bank.)

INSTRUCTIONS:

- Complete the authorization form.
- To authorize payment from your checking/savings account, provide account information along with a blank check marked VOID.
- Deliver, fax or mail it directly to: City of Krugerville, 5097 Highway 377 Krugerville, Texas 76227. Fax # 940-365-5834
- Once your bank draft is set up, your monthly or quarterly trash bill will show the payment amount.
- Payments will be deducted from your checking/savings account on the due date or the first business day following the due date. This information will be shown on your trash bill along with your bank statement.
- If we receive two (2) returned bank drafts as unpaid for any reason, you will be taken off of the bank draft program and notified in writing of the circumstances.
- You may cancel this plan at any time by notifying the City of Krugerville in writing. You must notify us of any changes in your banking and/or account information by completing another authorization form. Please call the City of Krugerville at 940-365-5833 if you have any questions.
- **Processing of this form, may take up to thirty (30) days.**

**City of Krugerville Bank Drafting AUTHORIZATION FORM
(Return to the City of Krugerville)**

CUSTOMER NAME (As appears on your trash bill)

ADDRESS CITY STATE ZIP

TELEPHONE NUMBER ACCOUNT NUMBER (As it appears on your trash bill)

NAME OF FINANCIAL INSTITUTION BANK ACCOUNT NUMBER

NAME (of bank account holder) SIGNATURE (of bank account holder) DATE

Authorization Agreement for Pre-Authorized Payments

I authorize the City of Krugerville and the financial institution designated in this authorization form to withdraw from my checking/savings account payment of my utility bill. I understand that both the financial institution and the City of Krugerville reserve the right to terminate this payment plan and/or my participation herein. I also understand that at any time I may elect to discontinue my enrollment in this plan by providing written notice to the City of Krugerville.